

**SEASONAL POSITION:** Forest Park Natural Areas Inventory Team

**TITLE:** Community Assistant (Seasonal )

#### **Agency Description**

As stewards of nearly 14 percent of New York City's land, the Department of Parks & Recreation [www.nyc.gov/parks](http://www.nyc.gov/parks) builds and maintains clean, safe and accessible parks citywide, and programs those parks with recreational, cultural and educational activities for people of all ages.

#### **Project Description**

The Forest Park Administrator's Office oversees operations, maintenance, capital restoration, and special events of the third largest park in Queens. Its 543 acres features softball fields, tennis, golf, track complex, basketball, playgrounds, gardens, a skate board park, pond and bocce. The park's eastern area is embraced by 170 acres of thick forest with towering oak trees, three hiking trails and an equestrian path.

#### **Job Description**

Under the direction of the Forest & Highland Park Landscape Coordinator, and with training from Parks Natural Resources Group, work with a team member conducting a vegetative survey of selected natural areas. This survey will be used to create new natural areas management goals and to identify potential native tree planting sites for the PlanNYC MillionTrees initiative. If time permits, participate in natural areas restoration projects.

#### **Tasks**

- Using GPS equipment, and aerial photographs, the inventory team will document vegetation and status of current management units.
- Input data and organize results for future analysis and interpretation.
- Provide light trail maintenance, and invasive species felling.

#### **Preferred Skills/Qualifications**

- Knowledge of Northeastern United States plant species helpful
- Ability to work under adverse conditions (rough terrain, inclement weather)
- College course work or Bachelor's degree in forestry, natural resource management, or related field.
- Experience with working with GPS technology, native plant identification and hand tools.
- Valid New York State Driver License.

#### **Start Dates/Duration**

Position will be from June – July (6 weeks)

**Salary:** \$14 per hour

#### **How to Apply:**

Send resume and cover letter to:

Josephine Scalia, Landscape Coordinator

Oak Ridge/One Forest Park

Woodhaven, NY 11421

FAX: 718 235-4265

E-mail: [josephine.scalia@parks.nyc.gov](mailto:josephine.scalia@parks.nyc.gov)